

ADVERTISEMENT TEACHING AND LEADERSHIP ADVISER

Employment Type: Full-time or part-time

Location: A.C.T.

- Flexible work practices (choice of where and when to work), enabling achievement of outcomes
- Passionate, professional and ambitious team, working together to close the education gap

About Teach For Australia

At age 15, students from low socioeconomic backgrounds are on average almost three years behind their counterparts from high socioeconomic backgrounds. Teach For Australia's vision is of an Australia where *all* children, regardless of background, attain an excellent education.

We work towards this vision by recruiting highly competent individuals from diverse academic backgrounds and train and develop them to become exceptional teachers and inspirational leaders that meet the needs of schools in low socioeconomic communities and the broader education system.

About the Team

In support of the organisation's growth and impact priorities, the team leads the delivery and implementation of the Leadership Development Program (LDP) in each partner State and Territory.

About the Position

As a Teaching and Leadership Adviser, you play the integral role of supporting and coaching Teach For Australia Associates to develop the leadership potential in the classroom, school and beyond.

You will apply rigorous coaching techniques that challenge, guide and develop Associates to become effective teachers, leaders and lifelong change agents committed to addressing educational disadvantage.

In this role, you will collaborate regularly with TFA's university partner's Academic Mentors and School Mentors and other school personnel. You will be instrumental in supporting Teach For Australia's efforts to build a cohesive community that is connected to the greater movement for educational equity.

About You

You are a passionate educator with outstanding instructional leadership skills, as demonstrated by your work in school settings. You have exceptional coaching skills and the ability to apply them when working with inexperienced teachers in schools serving low socio-economic communities. You have strong stakeholder management skills, specifically demonstrated ability to develop and enhance meaningful partnerships with school leaders and the school community more broadly. You maintain motivation when working independently and have exceptional time management and planning skills.

How to Apply

For an opportunity to take your place in this life-changing organisation, [apply here](#), by midnight on Sunday 26 November 2017 and submit your CV via email to jobs@teachforaustralia.org, with the subject line 'Application: Teaching and Leadership Adviser ACT'.

Enquiries can be directed to jobs@teachforaustralia.org.

POSITION DESCRIPTION

TEACHING AND LEADERSHIP ADVISER

Department:	Teaching & Leadership	Employment type:	Full Time or part-time
Reports to:	Teaching & Leadership Manager	Financial accountability:	\$NIL
Reports:	0 first level (direct) 0 second level (indirect)	Location:	A.C.T.

Role Purpose

As a Teaching and Leadership Adviser (TLA) you will coach and develop Associates to be effective teachers as leaders in line with the Leadership Development Program (LDP). Working with the national LDP frameworks the role also can be expected to design and deliver professional development that addresses the needs of the Associates' development. Finally, the TLA is required to build new relationships and strengthen current relationships with diverse constituents, both internally and externally, contributing to a cohesive community that is connected to the greater movement for education equity.

Qualifications and Experience

Essential

- A recognised teaching qualification
- At least 4 years of teaching experience
- Experience in formally or informally coaching others to success
- Full driver's license and willingness to travel as required to fulfil the duties of the role

Desirable

- Familiarity with adult learning theory and experience facilitating professional development workshops for a group
- Experience in teaching in disadvantaged secondary school settings
- Current teacher registration
- Previous experience and/or exposure to the Teach For Australia program or affiliated Teach For All programs

Skills, Attributes and Knowledge

Essential

- Evidence of strong commitment to addressing educational inequity
- Demonstrated ability to build relationships with diverse stakeholders
- Coaching skills and strong desire to develop others, including the provision of positive and constructive feedback
- Ability to apply knowledge of teaching and learning to prioritize and then address Associate needs, in order to improve student learning
- Proven ability to influence and motivate others
- Exceptional time management and planning skills
- Demonstrated ability to work collaboratively with many stakeholders

Desirable

- Highly skilled at instructional leadership
- Knowledgeable and skilled at delivering professional development

Key Accountabilities

Coach and develop Associates to be effective teachers and leaders

- Coach and develop Associates to successfully achieve the Leadership Development Program's outcomes, primarily through classroom observations, coaching and debriefs
- Support Associates to successfully achieve Master of Teaching (Secondary) (Professional Practice) outcomes
- Summarise progress towards outcomes, which support continuous improvement and quality assurance
- Support incoming Associates to prepare for and understand the context of their placement school and surrounding community

Associate wellbeing

- Provide guidance to Associates on self-care/coping and personal and professional development strategies
- Contribute to building a cohesive community whereby Associates are connected to their peers, their communities and the greater movement for educational equity
- Referrals to additional support services where required

Relationship Management

- Collaborate with your state based team to share best practices locally and nationally
- As part of the state team, work collaboratively to deliver on annual state priorities
- Collaborate cross functionally with TFA's School Mentor program lead, Recruitment, Teaching & Leadership, Alumni, and Measurement & Evaluation teams to support Associate success
- Collaborate with School Mentors and Academic Mentors to provide cohesive, holistic support for Associates
- Represent TFA at the school level and work with school leadership to ensure placement conditions in schools meet minimum expectations and taking the lead to resolve any issues or concerns
- Work with school leadership to derive placement needs and to assess school readiness
- Where appropriate, support relationship management and external representation with relevant department of education and professional associations

Design and deliver regional professional development

- Working within nationally designed frameworks, contribute to planning, design and/or implementation regional professional development on a quarterly basis
- Contribute to planning, design and/or implementation Regional Residential (intensive mode, January)
- Contribute planning, design and/or implementation a Mid-Year Residential (intensive mode, July)
- Support implementation of our National Residential (intensive mode, November – December)

Our Values

Empowering Greatness

We see great possibilities and strive to bring them to life. We seek to lead by example and are agents for change in ourselves, in students and in our society. We create empowering learning environments that enable others to excel.

Collaboration

We strive to build effective, professional relationships within and across sectors. We have a collaborative mindset that opens us to the opportunities and expertise available through partnerships. We work together - within the organisation, with Associates and with partners, to achieve the individual and systemic changes we seek.

Innovation

We bring energy and creativity to everything we do. We are excited by new ideas and look for new ways to do things that will bring us closer to achieving our goals. We embrace the opportunity to operate outside our comfort zone as a chance to grow and innovate.

Approvals

Written by: S. Simson/R.Draper

Approved by: K. Rougos

Outcome Driven

We are inspired by ambitious goals and pursue them with determination. We use fact-based data to think critically about problems and solutions. We take personal responsibility for delivering meaningful, measurable impact within timeframes that are challenging and motivating.

Humility and Learning

We respect and seek to learn from the communities we serve and the people with whom we work. We recognise the limits of our own experience, ask questions and seek diverse perspectives to inform our views. We work with curiosity and resourcefulness, engage in honest self-reflection and look for ways to continuously improve.

Resilience

We are resilient when faced with obstacles and undaunted by the scale of the change we seek. We rise to the challenge and never forget why we do what we do.

Date: 23 October 2017

Date: 25 October