

ADVERTISEMENT HEAD OF TEACH TO LEAD

Employment Type: Full Time

Contract End Date: 31 July 2019

Location: Melbourne (Flinders Lane)

- Flexible work practices (choice of where and when to work), enabling achievement of outcomes
- Passionate, professional and ambitious team, working together to close the education gap

About Teach For Australia

Teach For Australia is an innovative non-profit organisation and part of a global movement dedicated to developing leadership in classrooms and communities to ensure all children achieve their potential.

We recruit Australia's future leaders and inspire, connect and empower them to a lifetime of action tackling educational disadvantage – activated by the classroom. Our vision is of an Australia where *all* children, regardless background, attain an excellent education.

About the Team

Under the auspices of Teach For Australia, the Teach To Lead (TTL) program commenced in 2016 with the goal of developing a pipeline of exceptional future leaders – specifically for schools in low socio economic communities. A dedicated and small team coordinates all activities from attraction to curriculum delivery for the program.

About the Position

The Head of Teach to Lead is responsible for leading the program's growth, sustainability and impact. To that end, the role oversees a small team that delivers on all aspects of the program from attraction, delivery, coaching and through to evaluation of the quality of the program and its impact. The Head of TTL also needs to maintain strong partnerships with a range of stakeholders to build a compelling brand and ensure the program grows from strength to strength. The Head of TTL will work closely with other members of the TFA Program Leadership Team to ensure appropriate linkages and synergies are harnessed between the Teach To Lead program and the Associate program.

About You

You will have a degree in Business Management, a related discipline (or Education Administration) and significant experience in project management. You will have an entrepreneurial mindset and willing to push for innovative approaches to build a program's reach and its brand. Your ability to build strong relationships will set you up for success, especially when attracting and maintaining supporters.

How to Apply

For an opportunity to take your place in this life-changing organisation, [apply here](#), by midnight on Sunday 3 June 2018, and submit your CV via email to jobs@teachforaustralia.org, with the subject line 'Application: Head of Teach to Lead'.

Enquiries can be directed to jobs@teachforaustralia.org.

The Teach To Lead program is supported by the Sidney Myer Fund, Gandel Philanthropy, the Victorian Government Department of Education and Training and the Northern Territory Department of Education.

Teach For Australia is an equal opportunity employer committed to creating an inclusive environment that values and celebrates the diversity of its people. We encourage people from all backgrounds to apply for our roles.

JOB DESCRIPTION

Role Title: Head of Teach To Lead

Function: Teach To Lead

Reports To: General Manager, Program Leadership Team

Financial Accountability: \$300k

People Management: Direct: 2
Indirect: 2-3

Role Purpose

Functional lead of the Teach to Lead program, leading growth, sustainability and impact priorities. The role is also responsible for building and maintaining strong partnerships with various stakeholders and advocates, both internally and externally, to ensure the program grows from strength to strength. The Head of TTL will work closely with other members of the TFA Program Leadership Team to foster appropriate linkages between the Teach To Lead program and the Associate program.

Qualifications and Experience

Essential

- Degree in Business Management, a related discipline or Education Administration
- Significant experience in developing and managing multiple stakeholders
- Demonstrated experience in leading and managing high performance teams, and being a team player
- Significant experience in project management involving end to end program delivery
- Experience working in fast-paced projects
- Experience in budget management

Desirable

- Experience in having worked in education sector(s), particularly at managerial or network level
- Past school leadership experience and/ or teaching experience
- Experience or exposure to the TFA Associate Program

Skills, Attributes and Knowledge

Essential

- Commitment to Teach For Australia's vision and mission, and to continuously developing a deeper understanding of Teach For Australia's theories of problem and change.
- Strength in creating and setting vision and executing to meet objectives at a high level
- Proactive self-starter, showing the ability to thrive despite ambiguity
- Exceptional people skills, able to invest others in a goal and build genuine rapport with new stakeholders
- Understanding of Australian schooling landscape and contemporary dialogues (state, new national standards, principal autonomy discussions, understanding of what principals and leadership teams do daily in schools)
- Strong budgeting and financial management and modelling skills
- Understands and can generate and test business models
- Strong project management skills, including the ability to design and utilise critical tools for planning, communicating, and quality assuring project outcomes or goals

Desirable

- Understanding of program delivery—specifically as relates to curriculum for adult learning and behaviour change
- Experience and comfort in using marketing strategies , e.g. cold-calling, advertising, improving online presence

Key Accountabilities

Strategic Leadership

- Set and refine the overarching strategy and goals for Teach To Lead, specifically its growth and sustainability into the future
- Research and develop value propositions for various stakeholders to build the TTL brand and secure support from multiple advocates and stakeholders
- Establish and oversee the attraction strategy and selection activities to rigorously select appropriate candidates into the program
- Work with the TFA Measurement, Evaluation and Research team to ensure that robust program evaluation activities are planned and implemented, and then findings communicated to relevant audiences
- Lead an advisory group comprised of sector experts for the purposes of informing strategic direction for the TTL program, as well as support other reference groups that inform the program's content and design

Project Management

- Oversee all areas of work on Teach To Lead, to ensure milestones are appropriately planned, executed and achieved (includes regular reporting to General Manager and key funders)
- Oversee the team to ensure all aspects of the program delivery, including training and support of the cohorts
- Present progress reports at key milestones, for the TFA Board, senior leadership team, CEO, and other key audiences as required

Relationship Management

- Steward relationships with existing program funders, and work closely with TFA's Government Relations and Development teams to develop new partnerships to secure funds for program growth
- Build and maintain strong relationships with other internal teams, specifically the National Curriculum Team to ensure synergies, the Program Operations team to build brand awareness in regions where TFA operates and the Recruitment Team to support attraction and selection strategies.
- Identify, build, and maintain effective working relationships with stakeholders for the purposes of building TTL's support and brand

People Management

- Manage the attraction, engagement, performance, professional development and retention of the Teach To Lead team

Our Values

Empowering greatness

We see great possibilities and strive to bring them to life. We seek to lead by example and are agents for change in ourselves, in students and in our society. We create empowering learning environments that enable others to excel.

Collaboration

We strive to build effective, professional relationships within and across sectors. We have a collaborative mindset that opens us to the opportunities and expertise available through partnerships. We work together - within the organisation, with Associates and with partners, to achieve the individual and systemic changes we seek.

Innovation

We bring energy and creativity to everything we do. We are excited by new ideas and look for new ways to do things that will bring us closer to achieving our goals. We embrace the opportunity to operate outside our comfort zone as a chance to grow and innovate.

Outcome driven

We are inspired by ambitious goals and pursue them with determination. We use fact-based data to think critically about problems and solutions. We take personal responsibility for delivering meaningful, measurable impact within timeframes that are challenging and motivating.

Humility and learning

We respect and seek to learn from the communities we serve and the people with whom we work. We recognise the limits of our own experience, ask questions and seek diverse perspectives to inform our views. We work with curiosity and resourcefulness, engage in honest self-reflection and look for ways to continuously improve.

Resilience

We are resilient when faced with obstacles and undaunted by the scale of the change we seek. We rise to the challenge and never forget why we do what we do.